

## **Historic, Archive Document**

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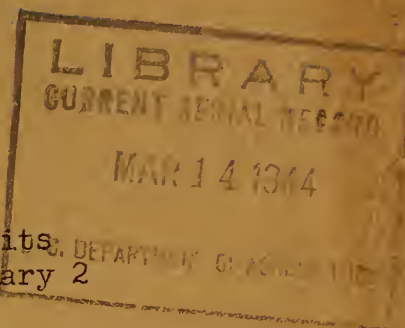
UNITED STATES DEPARTMENT OF AGRICULTURE  
GRADUATE SCHOOL

SPRING SEMESTER

1943-44

A PUBLIC ADMINISTRATION

The Department of Agriculture Graduate School announces the following courses for students interested in the general field of public administration.



344. INTRODUCTION TO PUBLIC ADMINISTRATION - 3 credits  
Time: Wednesday-Friday 6-7:30 beginning February 2  
Tuition: \$ 18  
Instructor: Laurence V. Michelmore, Administrative Analyst, Division of Administrative Management, Bureau of the Budget
- 626A. FEDERAL ADMINISTRATIVE MANAGEMENT - 2 credits  
Time: Wednesday 6:30-8:30 beginning February 2  
Tuition: \$ 14  
Instructor: Stuart H. VanDyke, Asst. Chief, Budget Division, Food Distribution Adm., Dept. of Agriculture
- 626B. FEDERAL ADMINISTRATIVE MANAGEMENT - 2 credits  
Time: Wednesday 6:30-8:30 beginning February 2  
Tuition: \$14  
Instructor: Ward Stewart, Assistant Director, Foreign Funds Control, Treasury Dept.
623. SCIENCE OF MANAGEMENT - 2 Credits  
Time: Thursday 6-8 beginning February 3  
Tuition: \$14  
Instructor: Robert J. Schubach, Acting Head, Division of Areas, Office of the Budget, Administrative Planning, Foreign Economic Administration
617. ADMINISTRATIVE LAW AND PROCEDURE - 2 credits  
Time: Wednesday 6-8 beginning February 2  
Tuition: \$ 14  
Instructors: Ashley Sellers, Assistant War Food Administrator, Department of Agriculture; Charles B. Nutting, Associate Solicitor, Dept. of Agriculture

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Registration from 8:40 a.m. to 6:20 p.m. Monday through Friday (8:40 a.m. to 1 p.m. Saturday) Room 1031 South Building, Department of Agriculture. For further information, consult the 1943-44 Graduate School ANNOUNCEMENT, available at the School Office.



UNITED STATES DEPARTMENT OF AGRICULTURE  
GRADUATE SCHOOL

SELECTION AND PLACEMENT

Time: Tuesday 6:30-9:30 beginning February 1. Course Credits - 3

Tuition: \$21

Instructor: Arthur B. McLean, Director of Personnel, Federal Security Agency.

414. FEDERAL PERSONNEL PROCEDURE

Time: Friday 6-8 beginning February 4. Course Credits - 2

Tuition: \$12

Instructor: Verna C. Mohagen, Assistant Chief, Personnel Management Division, Soil Conservation Service, Department of Agriculture.

618. MANAGEMENT AND THE WORKER IN THE PUBLIC SERVICE

Time: Monday 6:30-8:30 beginning January 31. Course Credits - 2

Tuition: \$14

Instructor: Ward Stewart, Assistant Director, Foreign Funds Control, Treasury Department

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REGISTRATION

8:40 a.m. to 6:20 p.m. Monday through Friday (8:40 a.m. to 1 p.m. Saturday), Room 1031, South Building, Department of Agriculture

Announcements describing these and other courses in detail are available in Room 1031, South Building, Department of Agriculture and may be obtained in person or by mail.



